

online
information
customize
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contacts



■ HOW DO I SIGN UP?

You can register for a **My Family Room** account by contacting your children's school. Let the school office staff know you wish to sign up for a **My Family Room** account. You will be asked to provide a valid email address to which your **My Family Room** account activation details will be sent.

■ WHAT IF I HAVE MORE THAN ONE CHILD?

Parents with more than one child attending schools within the UCDSB can have all children associated with a single **My Family Room** account. If your children attend the same school, you can complete the registration process for all of your children at the same time. If you have children enrolled at multiple schools, you will be required to contact each school separately to complete the **My Family Room** registration process.

■ HOW DO I FIND OUT MORE ABOUT MY FAMILY ROOM?



LIKE US ON
FACEBOOK

The **My Family Room** information details are shared regularly on our Facebook site at www.facebook.com/MyFamilyRoom.UCDSB



FOLLOW US ON
TWITTER

Follow [@UCDSB](https://twitter.com/UCDSB) or [@UC_ITS](https://twitter.com/UC_ITS) to receive tweets about **My Family Room**. [#myfamilyroom](https://twitter.com/UCDSB)

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What It Is, Why You Need It



■ WHAT IS “MY FAMILY ROOM”?

Designed for busy parents in a digital age, **My Family Room** is a secure website that acts as a one-stop, single point of access to all electronic services provided to parents and legal guardians of UCDSB students. Its focus is to enhance Board-Parent communication and provide 24/7 access to useful information related to your children. All parents and guardians with legal custody can register for a **My Family Room** account.

■ WHAT ARE THE BENEFITS?

With this service, you can:

- Receive phone calls, emails or text messages pertaining to your children, such as absence notifications, school emergencies, bus cancellations, and school events.
- Easily customize your contact preferences to receive emergency notifications to one destination (example: your mobile phone) while receiving non-urgent notifications to a different destination (example: your home phone or email address).
- View key contact information for your children’s school, such as phone numbers and email addresses for Principals, Vice-Principals, and office staff.
- View your children’s transportation, address, phone, absence, and health information.
- View your children’s school calendar online, including PD days, exam days and other calendar items entered by your children’s teachers and school staff.

■ NEW FEATURES COMING SOON!

- Look & feel enhancements when accessing **My Family Room** from tablets and smartphones. (2015)
- Report your children’s absences online. (2015)
- Register new students and update information for your children online. (2016)



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